

Meeting Minutes

Scottsdale Parent Council Executive Board

Saturday, Sept 21, 2019 at 2 PM

4721 E Cochise Dr 85028

Attendance: Lara Palles, Lisa Kanarish, Karen Gifford, Megan Prince, Emmie Cardella, Brehan King

Meeting Norms for EB -Give reasoning. Take a turn. Watch for tangents.

2:00 Call to Order **Call to order at 221 pm**

1. Consent Agenda (less than 2 minutes)
 - a. Minutes from 9/9/19 (if needed) **tabled**
 - b. Treasurer's Report (if she has it) **tabled**
2. Info Only Reports: (5 minutes)
 - a. Advocacy Report- Info only (Meeting with Milissa Sackos/MM) **Lisa provided update on her meeting with Marshall and Sackos re: site councils, given preview of their presentation slide show, and told they are revising SUSD site council policy. They will wait to ask for SUSD governing board approval until after SPC presentation to give time for additional input.**

Lisa also provided an update of final vote counts from Reps, 100% approve partnership with Expect More AZ, 96% approve SPC support of override.
 - b. Outreach Report (intergen progress) **Emmie provided brief update on Yavapai Intergenerational Program. Principal Rantala supports program and a volunteer project manager will be assisting. Meeting planned for Sun Sept 22 to help define roles.**
 - c. Communications: Slack progress & trainings (Megan) & Website protocol **Megan posting a tutorial/training, developing Slack norms for posting/sharing/replying.**

Note: when we would like something posted on website, consult communications on where to post, tag Brad Duell with the link and let him know where to post with desired due date.

Note: when sending board communications, try to clarify whether input desired/vote or informational only.

- d. Programming: October **Karen provided update for Oct and Nov general meetings.**

October meeting: Dr Chestnut will discuss mental health, PBIS and bullying. Shannon will discuss PBIS. Ydira Flores, Mohave psychologist and bilingual psychologist, will discuss district process for reporting and handling bullying. Karen will be absent for this meeting but will provide written introductions for an alternate to introduce presenters.

November meeting: Kim Geurin will discuss differentiated learning. Dr K would also like us to talk about which schools do what to help parents make choices/open enrollment.

Note: Nov 19th special event will include PTO roundtable focused on PTO school marketing which may also be used to tie into what differentiates your school from others. Will plan to reach out to Stef Swiergol about her school marketing and invite Ibi Haghightat.

Discussion: Brief discussion re: timeline/process for planning our programming. First need response from presenters and content, then communications able to create flyers and advertising.

3. Confirm Calendar: Calendar Handout (5 minutes) **Meeting calendar updates made. Please see Google document “2019_2020 Meeting Dates.”**

Discussion: Board briefly discussed planning of Dec general meeting (community service, teaching kids to care).

-Consider reaching out to Healthy Packs

-Include Cheyenne (require community service hours for students)

-Reach out to Greg Bestgen from the city of Scottsdale

-Present Yavapai Intergenerational Program

-Ask Melissa Sackos to talk about what our high schools do

4. Discussion & Possible action items

- a. **General Meeting Process 10 minutes**

i. What is the goal of our meetings?

ii. What is the goal of our monthly topics?

- iii. Discuss last meeting. What went wrong? What went right?
- iv. Length of Meetings?

Discussion: Lisa suggested our reps be given more opportunity to talk, board agreed, Megan suggested breakout sessions. We agreed to shorten our presenter presentations to provide more time for reps to participate. We also considered the idea of using breakout sessions based off of the rep agenda items for attendees to brainstorm what we as a parent group may do to address problems/support students.

b. October 2 Business portion of meeting & Take Action 10 minutes

- 1. Agenda requests
- 2. TEA **tabled**
- 3. Scottsdale PAC **agree to allow PAC to leave flyers at our meeting, no formal presentation**
- 4. Bullying
- 5. Educational Programming
- 6. Adapted PE **agree to include in our November general meeting**
- 7. Emergency response **briefly discussed a parent suggestion to handle emergency response events on campuses using parent networks to help each other. Need to still**
- 8. SPC Reps - who closes survey - make sure to make copy of the form and make sure it is open

c. Adhoc Committees (Consent style) 10 minutes

i. Bullying

- 1. What is the goal?
- 2. Establish Criteria for Chair and how many members needed
- 3. What are the reporting duties
- 4. Determination date? After Oct. 2?

Board discussed how to handle our rep agenda items and how to proceed with items once presented. We agree to wait until rep breakout sessions before making final decision to form a committee for bullying. We may ask for interested potential committee members to submit their written goals and board may vote on a chair based on proposals. Karen will

research chair and committee member criteria that was used by the district for forming the Wellness committee last year.

- ii. Special Education & Gifted
 - 1. What is the goal?
 - 2. Establish Criteria for Chair and how many members needed
 - 3. What are the reporting duties

Plan to establish criteria for chair and how many desired members.

- iii. Equity, Diversity & Inclusion
 - 1. What is the goal?
 - 2. Establish Criteria for Chair and how many members needed
 - 3. What are the reporting duties

Tabled

- iv. Emergency Response - Parent teams
 - 1. What is the goal
 - 2. Establish Criteria for Chair and how many members needed
 - 3. What are the reporting duties

Tabled

d. Standing Committees Roles and Tasks - Emmie (30 minutes)

- i. Go through Handbook - Goal - input & collaboration & inclusion and no silos
 - 1. Who has what authority
 - 2. Who has what tasks

Briefly reviewed

Meeting to adjourn by 4

Meeting minutes compiled by Brehan King, Co-Secretary

Minutes approved on 10/01/2019 by a quorum of the executive board

/s/ Lara Palles, President