

SPC Executive Board Meeting

Monday, May 20, 6:00 pm - 7:30, Location: Coffee Bean & Tea Leaf

Meeting Structure: Values, Goals, Strategy, Initiatives, Results

Charitable purpose to support the education of all SUSD students

Broad Mission: (paraphrase) Unite our learning communities for the success of all SUSD Students;

How: Unite our stakeholders and act as voice of parents

Time	Board Orientation Agenda Items	Action/Assigned to:
<u>5</u>	1. Introductions	
<u>5</u>	2. Values	
<u>5</u>	3. Meeting Norms	
<u>15</u>	4. Basic Roles & Responsibilities & Expectations	
	i. What are YOU most interested in?	
<u>10</u>	5. Conflict of Interest Policy & Questionnaire	
<u>5</u>	6. Bylaws & Amendments - org chart	
<u>5</u>	7. Officer Insurance Policy (Karen)	
<u>15</u>	8. Override Renewal (Lisa)	
<u>10</u>	9. Action Lists	
	a. Establish Budget & Treasurer transition	
	b. Establish Recording Norms and divide workload - Secretary	
<u>15</u>	10. Google calendar & Communication Logistics (What works for our board?)	
	<p><u>Discuss Future Agenda Items</u></p> <p>1. Strategies</p> <p>a. Programming</p> <p>b. Membership Process</p> <p>i. SPC Reps process</p> <p>ii. Communication & Outreach</p> <p>iii. Committees vs. Discussion Groups</p> <p>iv. Standing Chair Assignments</p> <p>v. Advocacy</p>	
	<p>https://www.councilofnonprofits.org/tools-resources/board-orientation</p>	